

Board of Cemetery Commissioners  
Meeting minutes  
May 15, 2007

The meeting convened at 7: 10 pm following the Highland Meadow Cemetery Building Committee meeting at the office of Belmont Cemetery.

Members present: Ellen O'Brien Cushman, Alexander Corbett, Charles Johnson

Also present: Robert Gardiner, Cemetery Superintendent and Peter Castanino, DPW Director.

Discussion of opening strategies for Highland Meadow. We will adhere to the three-tiered opening sequence we've discussed previously: 1st have the cemetery crew perform a run-through of a burial to confirm movements, requirements etc using a lot that has not yet been sold; 2nd notify the owners of lots who have an immediate, identified need and notify all the owners of lots providing a specific date for first burials, targeting July 2007 ; 3rd have a quiet, dignified ceremony to officially open the cemetery after all the families with immediate needs have been accommodated, in the early fall, 2007.

Board voted unanimously to waive any additional fees for those who've already purchased who have an immediate need. These extras include Saturday fees, non-resident fees, etc. We'll just charge the regular fee schedule as a way of thanking the owners with immediate needs for their patience.

Board reviewed the existing rules and regulations brochure for Belmont Cemetery and modified it for Highland Meadow Cemetery. Nancy Fay will create the new brochure and Board will review again before distribution to owners and funeral directors.

The meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Ellen O'Brien Cushman  
Chairman, Board of Cemetery Commissioners